



# REGISTRATION FORM: NURSERY & PRE-PREPARATORY DEPARTMENT (2 months-7 years)

| CHILD'S DETAILS |  |                                 |                               |
|-----------------|--|---------------------------------|-------------------------------|
| SURNAME:        |  |                                 |                               |
| FORENAME(S):    |  |                                 |                               |
| MIDDLE NAME(S): |  |                                 |                               |
| PREFERRED NAME: |  |                                 |                               |
| DATE OF BIRTH*  |  | FEMALE <input type="checkbox"/> | MALE <input type="checkbox"/> |

\*A copy of your child's birth certificate is required. Please bring in the original for the Registrar to copy.

|   |           |                              |                             |
|---|-----------|------------------------------|-----------------------------|
| PROPOSED START DATE:  |           |                              |                             |
| <i>Please indicate below days and hours required</i>                    |           | Start time:                  | Finish time:                |
| Monday  |           |                              |                             |
| Tuesday   |           |                              |                             |
| Wednesday   |           |                              |                             |
| Thursday  |           |                              |                             |
| Friday  |           |                              |                             |
| <i>Will you use our holiday playschemes (Pre-Prep applicants only)?</i> |           | YES <input type="checkbox"/> | NO <input type="checkbox"/> |
| NATIONALITY:  | RELIGION: |                              |                             |
|   |           |                              |                             |
| FIRST LANGUAGE:   |           |                              |                             |
| ANY ADDITIONAL LANGUAGES:   |           |                              |                             |

|   |  |          |  |
|---|--|----------|--|
| CURRENT NURSERY/SCHOOL (if applicable): |  |          |  |
| DATE FROM:                              |  | DATE TO: |  |
| ANY SIBLINGS: (WITH AGES)               |  |          |  |
|   |  |          |  |

|                            |               |                |                               |                                     |
|----------------------------|---------------|----------------|-------------------------------|-------------------------------------|
| <i>For office use only</i> | <i>Class:</i> |                | <i>Birth certificate ref:</i> |                                     |
| <i>Admissions:</i>         |               | <i>Bursar:</i> | <i>Room Leader:</i>           | <i>Last updated: 9 October 2020</i> |



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| PARENT(S)/GUARDIAN(S) DETAILS   |                            |  |                              |
|---|----------------------------|--|------------------------------|
| <b>PARENT/GUARDIAN 1</b>  |                            |  |                              |
| TITLE   | FORENAME                   | SURNAME                                      |                              |
|   |                            |  |                              |
| RELATIONSHIP TO CHILD:<br>(if relevant, please indicate which parent has custody) |                            |  |                              |
| OCCUPATION & PLACE OF WORK  |                            |  |                              |
|   |                            |  |                              |
| POSTAL ADDRESS  |                            |  |                              |
|   |                            |  | POSTCODE:                    |
| Is this your child's primary residence?   |                            |  | YES <input type="checkbox"/> |
|   |                            |  | NO <input type="checkbox"/>  |
| HOME NUMBER:  |                            | MOBILE NUMBER:                               |                              |
|   |                            |  |                              |
| WORK NUMBER:  |                            | OTHER NUMBER:                                |                              |
|   |                            |  |                              |
| PREFERRED EMAIL ADDRESS TO RECEIVE SCHOOL INFORMATION:                            |                            |  |                              |
|   |                            |  |                              |
| <b>PARENT/GUARDIAN 2</b>  |                            |  |                              |
| TITLE   | FORENAME                   | SURNAME                                      |                              |
|   |                            |  |                              |
| RELATIONSHIP TO CHILD:<br>(if relevant, please indicate which parent has custody) |                            |  |                              |
| DATE OF BIRTH (of parent)   | OCCUPATION & PLACE OF WORK |  |                              |
|   |                            |  |                              |
| POSTAL ADDRESS  |                            | <i>(if same as above please leave blank)</i> |                              |
|   |                            |  | POSTCODE:                    |
| Is this your child's primary residence?   |                            |  | YES <input type="checkbox"/> |
|   |                            |  | NO <input type="checkbox"/>  |
| HOME NUMBER:  |                            | MOBILE NUMBER:                               |                              |
|   |                            |  |                              |
| WORK NUMBER:  |                            | OTHER NUMBER:                                |                              |
|   |                            |  |                              |
| PREFERRED EMAIL ADDRESS TO RECEIVE SCHOOL INFORMATION:                            |                            |  |                              |
|   |                            |  |                              |



# REGISTRATION FORM: NURSERY & PRE-PREPARATORY DEPARTMENT (2 months-7 years)

|                           |
|---------------------------|
| EMERGENCY CONTACT DETAILS |
|---------------------------|

Please provide at least one additional contact number for someone we can contact in the event of an emergency where we cannot get hold of a parent or guardian.

|                                    |
|------------------------------------|
| <b>EMERGENCY CONTACT 1 DETAILS</b> |
|------------------------------------|

| TITLE | FORENAME | SURNAME |
|-------|----------|---------|
|       |          |         |

|                      |  |
|----------------------|--|
| TELEPHONE NUMBER(S): |  |
|----------------------|--|

|                        |  |
|------------------------|--|
| RELATIONSHIP TO CHILD: |  |
|------------------------|--|

|                                    |
|------------------------------------|
| <b>EMERGENCY CONTACT 2 DETAILS</b> |
|------------------------------------|

| TITLE | FORENAME | SURNAME |
|-------|----------|---------|
|       |          |         |

|                      |  |
|----------------------|--|
| TELEPHONE NUMBER(S): |  |
|----------------------|--|

|                        |  |
|------------------------|--|
| RELATIONSHIP TO CHILD: |  |
|------------------------|--|

|                            |
|----------------------------|
| How did you hear about us? |
|----------------------------|

|                        |  |                                |  |
|------------------------|--|--------------------------------|--|
| <i>Local knowledge</i> |  | <i>Press advert</i>            |  |
| <i>Website</i>         |  | <i>Sibling already attends</i> |  |
| <i>Recommendation</i>  |  | <i>Other</i>                   |  |

|   |  |
|---|--|
| If recommendation, please give us the name: |  |
|---|--|



# REGISTRATION FORM: NURSERY & PRE-PREPARATORY DEPARTMENT (2 months-7 years)

## TERMS AND CONDITIONS

I/we agree to the terms and conditions of the school prospectus and supplementary information.

I/we realise that there is no refund given for absence and that for children under 2½ years, one full month's notice is required in writing addressed to the Headmaster. Failure to provide the required notice period will result in a month's fees being payable in lieu of notice

For children over 2½ years, **one full term's notice** in writing is required, to be addressed to the Headmaster, to expire at the end of a full term. Failure to provide the required notice period will result in a term's fees being payable in lieu of notice.

I/we have paid a non-refundable registration fee of £50.00. Payment may be made by card or online via BACS to the following bank account:

MKPS Fees Account  
Account No. 43752674  
Sort Code 20-57-57

I/we give permission for the Headmaster, or his representative, to act in loco parentis in a medical emergency.

**SIGNATURE:**  
(Parent/Guardian 1):

**DATE:**

**SIGNATURE:**  
(Parent/Guardian 2):

**DATE:**

|                            |                      |   |              |              |  |              |   |   |
|----------------------------|----------------------|---|--------------|--------------|--|--------------|---|---|
| <i>For office use only</i> | <i>Reg fee paid:</i> | £ | <i>Card:</i> | <i>BACS:</i> | <i>Card payment taken by (initials):</i> | <i>Date:</i> | / | / |
|----------------------------|----------------------|---|--------------|--------------|--|--------------|---|---|



## CONFIDENTIAL MEDICAL INFORMATION FORM

| CHILD'S DETAILS |  |                |             |
|-----------------|--|----------------|-------------|
| SURNAME:        |  | FORENAME:      |             |
| CLASS:          |  | DATE OF BIRTH: | MALE/FEMALE |

### MEDICAL CONDITIONS

*Please indicate below any medical conditions and/or allergies which apply to your child, including details of any treatment or medication*

|   |     |                          |    |                          |
|---|-----|--------------------------|----|--------------------------|
| Asthma  | YES | <input type="checkbox"/> | NO | <input type="checkbox"/> |
| Allergies (eg. dairy, gluten, eggs, nuts etc) | YES | <input type="checkbox"/> | NO | <input type="checkbox"/> |
| Coeliac's Disease                             | YES | <input type="checkbox"/> | NO | <input type="checkbox"/> |
| Diabetes - Type 1                             | YES | <input type="checkbox"/> | NO | <input type="checkbox"/> |
| Eczema  | YES | <input type="checkbox"/> | NO | <input type="checkbox"/> |
| Epilepsy                                      | YES | <input type="checkbox"/> | NO | <input type="checkbox"/> |
| Eye conditions (eg. wears contact lenses)     | YES | <input type="checkbox"/> | NO | <input type="checkbox"/> |
| Hearing conditions                            | YES | <input type="checkbox"/> | NO | <input type="checkbox"/> |
| Heart conditions                              | YES | <input type="checkbox"/> | NO | <input type="checkbox"/> |
| Unknown allergies                             | YES | <input type="checkbox"/> | NO | <input type="checkbox"/> |
| Other   | YES | <input type="checkbox"/> | NO | <input type="checkbox"/> |

*If you have ticked 'yes' to any of the above, please give further details below:*

|  |
|--|
|  |
|--|

*Please give details of any medication/treatment needed (eg. inhaler, EpiPen):*

|  |
|--|
|  |
|--|



# CONFIDENTIAL MEDICAL INFORMATION FORM

## DIETARY RESTRICTIONS

*Please note: WE HAVE A STRICT NO NUTS, SESAME SEEDS, KIWI OR COCONUT POLICY IN PLACE AT MKPS*

*Please tick below to indicate any dietary restrictions which apply to your child, including if possible the reason (eg. dietary, religious)*

|             |                          |                   |                          |
|-------------|--------------------------|-------------------|--------------------------|
| <b>Meat</b> |                          |                   |                          |
| No beef     | <input type="checkbox"/> | No chicken        | <input type="checkbox"/> |
| No lamb     | <input type="checkbox"/> | No pork/ham/bacon | <input type="checkbox"/> |

Reason:

|               |                          |              |                          |
|---------------|--------------------------|--------------|--------------------------|
| <b>Fish</b>   |                          |              |                          |
| No white fish | <input type="checkbox"/> | No salmon    | <input type="checkbox"/> |
| No tuna       | <input type="checkbox"/> | No shellfish | <input type="checkbox"/> |

Reason:

|                      |                          |                         |                          |
|----------------------|--------------------------|-------------------------|--------------------------|
| <b>Dairy produce</b> |                          |                         |                          |
| No butter            | <input type="checkbox"/> | No cheese               | <input type="checkbox"/> |
| No cold milk         | <input type="checkbox"/> | No milk in cooked goods | <input type="checkbox"/> |
| No yoghurt           | <input type="checkbox"/> | No cow's milk           | <input type="checkbox"/> |

Reason:

|                       |                          |         |                          |
|-----------------------|--------------------------|---------|--------------------------|
| <b>Gluten/cereals</b> |                          |         |                          |
| No wheat              | <input type="checkbox"/> | No oats | <input type="checkbox"/> |
| No barley             | <input type="checkbox"/> | No soya | <input type="checkbox"/> |

Reason:

|                                    |                          |
|------------------------------------|--------------------------|
| <b>Miscellaneous</b>               |                          |
| No eggs - unless cooked into foods | <input type="checkbox"/> |
| No eggs - at all                   | <input type="checkbox"/> |
| No gelatine                        | <input type="checkbox"/> |
| Vegan                              | <input type="checkbox"/> |
| Vegetarian - can eat seafood       | <input type="checkbox"/> |
| Vegetarian - no seafood            | <input type="checkbox"/> |
| Other (please give details below)  | <input type="checkbox"/> |

*If you have ticked 'yes' to any of the above, please give further details below:*



## CONFIDENTIAL MEDICAL INFORMATION FORM

### MEDICAL INFORMATION

Please give details below of the GP your child is registered with:

GP/Health Centre name:

Address:

Tel:

### CHILDHOOD VACCINATIONS

Please indicate below by ticking and completing the dates as appropriate:

| Vaccine:   | Vaccination date(s):       |                                     |                            |
|--|----------------------------|-------------------------------------|----------------------------|
| 6-in-1 or equivalent<br>(Diphtheria, tetanus, polio, whooping cough,<br>Haemophilus influenzae type B & Hep B) | <input type="checkbox"/> 1 | <input type="checkbox"/> 2          | <input type="checkbox"/> 3 |
| PCV  | <input type="checkbox"/> 1 | <input type="checkbox"/> 2          | <input type="checkbox"/> 3 |
| Rotavirus  | <input type="checkbox"/> 1 | <input type="checkbox"/> 2          |                            |
| Men B  | <input type="checkbox"/> 1 | <input type="checkbox"/> 2          | <input type="checkbox"/> 3 |
| Hib/Men C  | <input type="checkbox"/>   |                                     |                            |
| MMR  | <input type="checkbox"/> 1 | <input type="checkbox"/> 2          |                            |
| 4-in-1 Pre-school booster<br>(Diphtheria, tetanus, whooping cough, & polio)                                    | <input type="checkbox"/>   |                                     |                            |
| 2 year check   | <input type="checkbox"/>   | Please provide a copy of the report |                            |

### PARENTAL CONSENT

It is important that all children with medical conditions are supported in school and some children may need medical care or attention to keep them well and comfortable during the school day. Please help us by filling in the above form as completely as possible so that we are able to assess and regularly review your child's health and dietary needs and, where appropriate, discuss in further detail with Matron to ensure any medical needs are met appropriately within school.

The above information is, to the best of my knowledge, accurate at the time of writing and I give consent to the school to discuss this information with the School's Matron or other health professionals who are involved in my child's care.

#### Parent's/Guardian's details:

|              |  |  |
|--------------|--|--|
| Name/s:      |  |  |
| Signature/s: |  |  |
| Date:        |  |  |