



## FEES – 2018/2019

### Pre Prep Department (2½ to 5 Years)

<b>3 Term Year</b>	<b>Termly</b>
Full Time	£4120.00
3 Full Days + 2 ams	£3440.00
2 Full Days + 3 ams	£3080.00
5 Mornings (8:00am to 12:00)	£2200.00
3 Mornings (8:00am to 12:00)	£1380.00

		<b>Annual</b>
Annual Tuition Fee	Annual payment includes 5% discount when paid annually in advance by 3 <sup>rd</sup> September 2018	£11742.00

<b>All Inclusive</b>	<b>Termly</b>
Full Time (45.4 weeks per year – 8:00am to 6:00pm)	£4760.00

- School Day is 8:00am to 3:30pm (Classes 3, 4 and 5)
- No lunch charge
- Extra hours and holiday care available (see separate sheet)
- Please refer to discount sheet for further information
- Monthly fee option available – *refer to Bursar*



## FEES – 2018/2019

### Pre Prep Department (6 to 7 Years)

<b>3 Term Year</b>		<b>Termly</b>
Full Time		£4260.00

		<b>Annual</b>
Annual Tuition Fee	Annual payment includes 5% discount when paid annually in advance by 3 <sup>rd</sup> September 2018	£12141.00

<b>All Inclusive</b>		<b>Termly</b>
Full Time	(45.4 weeks per year – 8:00am to 6:00pm)	£4920.00

- School Day is 9:00am to 3:30pm - Classes 6 and 7 (*Year 1 and Year 2*)
- Class 7 School Day in Summer Term Only is 8:45am to 3:30pm (*Year 2*)
- Children may be in school between 8:00am and 9:00am at no extra charge
- No lunch charge
- Extra hours and holiday care available (see separate sheet)
- Please refer to discount sheet for further information
- Monthly fee option available – *refer to Bursar*



## FEES – 2018/2019

### Pre Prep Department (Classes 3 to 7)

### Discounts/Extra Charges

Registration Fee	£50.00 non-refundable
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Sibling Discount	<b>15%</b> for second child (relates to tuition fee only on all inclusive fees)
Sibling Discount	<b>30%</b> for third child and subsequent children (relates to tuition fee only on all inclusive fees)

Sibling Discounts will be applied after any other discounts or reductions have been taken into account.

Annual payment discounts are applied on the final bill balance due after any other discounts or reductions have been applied.

Early Charge (7:30am to 8:00am)	£4.00 per ½ hour
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Late Charge (6:00pm to 6:30pm)	£ 6.00 per ½ hour (24 hours notice)
	£10.00 per ½ hour (booked on day)
	£15.00 per ½ hour (booked after 4pm)
	£20.00 per ½ hour (not pre booked)

Holiday Playscheme (2½ to 7 years)	£200.00 per week (8:00am to 6:00pm)
	£40.00 per day (8:00am to 6:00pm)
	£100.00 per week (8:00am to 1:00pm) *
	<i>*This option is only for children who attend mornings only during term time</i>

Limited places available for children who are not on all inclusive fees. Places taken in any one week must meet the usual core hours of the child (ad hoc days will not be allowed).

After-School Care (2½ to 7 years)	£2.00 per day (3:30pm to 4:00pm – inc. Tea)
	£5.00 per day (3:30pm to 6:00pm – inc. Tea)
Additional Hours (hourly rate for part time children)	£7.00 per hour

Introductory Discount	There is an introductory discount when current families introduce a new family to the school for both the new family and the introducing family. This is £500.00 for full time or pro-rata for part time.
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# TERMS AND CONDITIONS 2018/2019

## Basis of Charges

- Fees are calculated over 34.4 academic weeks this year for term-time only children. In addition, there are 11 optional weeks/sessions of playscheme. Nursery fees and all inclusive fees include 45.4 weeks of care.
- Fees include all meals. Parents are required to provide all nappies, food and bottles until babies can eat nursery food. Dietary requirements and allergies will be accommodated where possible.
- A non-refundable registration fee is payable by all new pupils.
- Fees are payable in advance either by monthly direct debit on the first day of the month, or termly on the first day of each term, or annually by 3<sup>rd</sup> September 2018.
- If payment of fees is not made on the due date then interest of 10% may be added.
- For those who enter mid-year, the fees are calculated according to the date of entry.
- There is no reduction in fees if a child is absent due to illness, holidays taken in term time, adverse weather conditions or for any other reason.
- Parents who arrive after 6pm are charged £20.00 per half hour, or part half hour, per child, unless they have pre-booked. Children who have not been picked up by 6:30pm may be referred to the relevant authorities.
- Any request for changes to core hours must adhere to the notice period terms and conditions, one full month is required for the Nursery Department up to the age of 2½ and one complete term is required in the Pre-preparatory Departments. Extra hours will be made available as soon as practicable.
- Fees are subject to an increase at the start of each academic year.
- Parents who are not contactable by telephone, in case of a sick child or in an emergency, will be charged £10 after one hour and £10 for every subsequent hour, until they arrive.
- Parents are liable for all costs, fees and charges including any costs reasonably incurred by the school in the recovery of unpaid school fees.



# TERMS AND CONDITIONS 2018/2019 *(Continued)*

## Notice Period

- In the Pre-Preparatory and Preparatory Departments, one complete term's notice must be given by letter to the Headmaster, to expire at the end of term. Failure to give the required notice will result in one term's fees being charged in lieu of notice.
- Year 6 (Class 11) children are expected to complete the whole year. The entire year's fee will be charged for any child leaving mid year.
- In the Nursery Department, up to the age of 2½, the notice period is one full month given by letter to the Headmaster. Failure to give the required notice will result in one month's fees being charged in lieu of notice.

## Introductory Discount

- When a current family introduces a new family to the school, there is a one-off discount of £500 for both families, providing the new child is full time. A pro-rata sum is given if the new child is part-time.
- The new child is given the discount immediately. The family who has made the introduction is given the discount after the new child has completed one complete term.

## Sibling Discount

- Sibling discount is applied for younger brothers and sisters on the tuition element of the fees.
- Sibling discount will be applied after any other discounts or reductions have been taken into account.